

RESUME

Renuka. A . Birajdar

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Nationality: **Indian**
Location: **Mumbai**

I] Objective:

- To work in a creative and challenging environment using researching, drafting and trilingual skills. In addition to the analytical skills obtained from my two years of undergraduate education, seeking to learn and adapt practical and procedural law.
- Looking to build up experience of working in a professional atmosphere. I anticipate performing various tasks for the benefit of the law office, in addition to continuing my personal growth.

II] Highlights:

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|-----------------------------|---|
| ➤ Analytical skills | ➤ Believes in smart working |
| ➤ Research skills | ➤ Positive attitude |
| ➤ Team spirit | ➤ Effective Time Management |
| ➤ Adaptive for change | ➤ Well Organised |
| ➤ Strong Oral communication | ➤ Trilingual (English, Hindi & Marathi) |

III] Contribution, Participation and Achievements:

- i. Organised various cultural event as I was cultural team coordinator.
- ii. Volunteered for state level moot court competitions.
- iii. Participated in debate competitions and mock Parliament and worked for organizing debate competitions.
- iv. Attended seminars on gerontology and workshops on preparation for moot court competitions.
- v. Been an active participation for quiz and sports participation.
- vi. Awarded first position for group dance and box cricket.
- vii. Secured runner up in Dodge ball competition.

IV] Workshop:

Completed six months course in '**HUMAN RIGHTS**' at Vivekanad Education Society's College of Law Sindhi Society, Mumbai, Chembur - 400071.

V] Academic Grade Sheet:

<u>Qualification</u>	<u>Board/ University</u>	<u>Year and month Of Passing</u>	<u>Percentage (%)</u>	<u>Class</u>
TYBLS (Semester -V)	Mumbai University	May 2018	50	Second
SYBLS	Mumbai University	July 2017	54.5033	Second
FYBLS	Mumbai University	July, 2016	60.5	First
12th	Maharashtra State Board [H.S.C]	February, 2015	64.62	First
10th	Maharashtra State Board [S.S.C]	March, 2013	80.20	First Class with Distinction

VI] Education Details:

- ✚ Currently completed Third Year L.L.B (Five Years Degree Course of Law) from Swami Vivekanand Education Society's College of Law, Sindhi Society, Mumbai, Chembur - 400 071.
- ✚ TYBLS (Third Year Bachelor of Legal Science), of L.LB (Five Years Degree course of Law) under Mumbai University, for Semester-VI results are awaited.

VII] Software Proficiency:

- MS Office, Knowledge of Windows and handling Linux operating System.
- Handling Communication through Email.

VIII] Personal Details:

- **Address** : 401, Banjara Hills, Plot Number-3A, Sector-19 B, Ulwe, Navi Mumbai - 410206.
- **Native town**: Chinchodi, Nilanga taluka, Latur District.
- **Interest**: Travel enthusiast, knows swimming and like to perform dance.

- Marital Status: Unmarried.
- Date of Birth: October 05th 1997.
- Languages Known: English, Hindi, and Marathi.

Date: ____ / ____ /2018.

Place:

Signature:

